

**Asotin County Public Facilities District  
Board of Directors  
September 26, 2023  
Regular Meeting**

The Board of Directors for the Asotin County Public Facilities District in the County of Asotin, State of Washington, met this date.

**Members present:**

Connie Morrow, *President*  
Brady Arnone, *Member*  
Doug Higgins, *Member*  
Diana Kottkey, *Member*

**1) Call to Order**

Connie Morrow called the meeting to order at 4:15 p.m.

**2) Comments from the Public**

No public comment was made.

**3) Approval of Minutes**

The meeting minutes for August 22, September 12, and September 14, 2023, were reviewed by the board. Brady Arnone motioned to approve the minutes. Diana Kottkey seconded the motion. Motion passed.

**4) Aquatic Center Reports: Scott Stoll**

Scott Stoll informed the Board that the previous weekend's Clarkston High School swim meet went very well; their next meet is scheduled for October 24. A Water Safety Instructor certifying class is scheduled for successive weekends at the end of October. Stoll finished with , the annual Monster Mile will begin October 22. All-Staff meeting on Saturday go over updates/changes. WSI course coming in Oct, Monster Mile,

Stoll then reported that summer usage was just short of 34,000 visits (up 8,500 from 2022) and overall usage for 2023 already exceeds 100,000. No Customer Comments were received in this period. Next, Stoll went over Financials and answered questions.

Renovations for the new maintenance shed is projected to be complete in the next few weeks and anticipated move in date is set for 1 Dec.

Connie Morrow asked about the open maintenance MFT position. Stoll replied that it is currently advertised, but no one with a qualified background has applied.

The next Fund Raising Committee is scheduled for Thursday, September 28.

**5) Executive Session**

Morrow motioned to move into Executive Session for 10 minutes to discuss personnel issued per RCW 42.30.110. Diana Kottkey seconded the motion. Motion passed. Executive began at 4:45. The regular meeting resumed at 4:52.

**6) Comments from the Directors**

Doug Higgins expressed concern that the maintenance manager is spending time finishing the shed that is taking his time away from his maintenance duties. Stoll reassured Higgins that this was not the case.

Morrow requested that job descriptions for the full-time and modified full-time positions be reviewed and updated. She would also like to create a Budget Committee in 2024 to work with the Director when he starts developing the 2025 Budget; Morrow would also like to build in additional work sessions at that time for the budget. Kottkey volunteered to be on the committee.

Morrow also expressed her enthusiasm for moving Concessions downstairs into the Waterpark area.

**7) Old Business**

Morrow reminded Board members that the Vice President position remains unfilled.

**8) New Business**

Stoll presented three resolutions that he and Elena Price Mars would like the Board to review and approve. As Price Mars is preparing for the audit, she realized errors had been made when the 2020, 2021, and 2022 budgets were previously amended. Resolutions 23-05, 23-06, and 23-07 correct those errors.

The Board reviewed Resolution 23-05. Higgins motioned to adopted Resolution 23-05, Amending the 2020 Fiscal Budget. Kottkey seconded the motion. Motion passed.

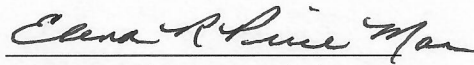
The Board reviewed Resolution 23-06. Kottkey motioned to adopted Resolution 23-06, Amending the 2021 Fiscal Budget. Higgins seconded the motion. Motion passed.


The Board reviewed Resolution 23-07. Higgins motioned to adopted Resolution 23-07, Amending the 2022 Fiscal Budget. Kottkey seconded the motion. Motion passed.

**9) Adjournment**

Doug Higgins motioned to adjourn the meeting. Kottkey seconded the motion. Meeting adjourned at 5:51 p.m.

The next regular meeting will be held Oct 10, 2023, at 4:15 p.m. for voucher approval.

  
Elena R. Price Mars, Clerk

  
Connie Morrow, President