

**Asotin County Public Facilities District
Board of Directors
April 26, 2022
Regular Meeting**

The Board of Directors for the Asotin County Public Facilities District in the County of Asotin, State of Washington, met this date.

Members present:

Doug Higgins, *Acting President*
Brady Arnone, *Member*
Cassandra Groseclose, *Member*
Dean Vahlkamp, *Member*

1) Call to order

Doug Higgins called the meeting to order at 4:15 p.m.

2) Comments from the Public

No public comment was made.

3) Approval of minutes and vouchers

The meeting minutes for March 22th and April 12th were reviewed by the board. Cassandra Groseclose motioned to approve the minutes. Brady Arnone seconded the motion. Motion passed.

The vouchers were reviewed by the board. Groseclose motioned to approve the vouchers. Dean Vahlkamp seconded the motion. Voucher batch APPKT05530 for \$45,896.60, is approved.

4) Aquatic Center Reports: Jessica West, Scott Stoll

Jessica West informed the Board that the Underwater Easter Egg Hunt went very well; 118 of the 120 available tickets were sold. The next lifeguard class starts Thursday, April 28th, with 15 enrollees; the next class is scheduled for mid-May. Employee Orientation begins on Thursday, May 11th, as does Maintenance Weekend. The facility will be closed Thursday, May 12th, through Sunday, May 15th, to prepare the facility for the waterpark opening. This is the first time that Maintenance Weekend begins on a Thursday. The Summer Pass sale will run from Thursday, May 26th, through Monday, May 30th. Lewiston moved their swim lessons up a full week to May 23rd and will be conducted in the waterpark. Finally, Opening Day for the waterpark is May 28th. The waterpark will be open on weekends only for the first two weekends in June before fully opening on 11 June.

Scott Stoll went over Comments and Suggestions, the March usage report, and the Financial Report. Stoll then announced that the facility will soon be undergoing an upgrade to the email system that will require Multi-Factor Authentication. Board members will have the option to replace their current mobile device with a tablet or download an app. The McKinstry project is wrapping up; they will be at the facility on Friday to deliver their report. Stoll will bring their findings to the next regular meeting so the Board can begin building a 5-year plan.

Maintenance has completed the plaster repairs to the Adventure Pool and will begin filling the outside pools next week. Some of the areas that Maintenance Weekend will concentrate on are the grates and

drains on the Natatorium pool deck, making repairs in the locker rooms, and deep cleaning the fitness center. Stoll stated that Cole Olsen is interning with the facility for the summer, and his task will be putting additional, consistent signage around the facility. Lastly, the additional parking lot cameras are still in the works; however, due to increased costs, they are likely to be above the budgeted amount.

Elena Price Mars notified the board that an additional voucher batch, APPKT05508, totaling \$2,957.69, had been created the previous week due to errors in batch APPKT05490.

5) Comments from the Directors

Dean Vahlkamp mentioned that the additional cameras in the parking lot should be of assistance regarding any future hit-and-run occurrences in the parking lot.

6) Old Business

None

7) New Business

Higgins introduced the new District attorney, Ruvim V. Kuznetsov from Creason, Moore, Dokken & Geidle. Mr. Kuznetsov stated that he will be blocking out time on his schedule so he and/or an associate will be available on the 4th Tuesday of each month.


Higgins motioned to have an Executive Session for 15 minutes to discuss personnel issues per RCW 42.30.111. Groseclose seconded. Motion passed. Executive Session began at 5:05.

Executive Session concluded at 5:18.


8) Adjournment

Groseclose motioned to adjourn the meeting. Arnone seconded the motion. Meeting adjourned at 5:18 p.m.

The next regular meeting will be held May 10, 2022, at 4:15 p.m. for voucher approval.



Susan Blackmon for
Elena R. Price Mars, Clerk



Connie Morrow, President