

**Asotin County Public Facilities District
Board of Directors
March 22, 2022
Regular Meeting**

The Board of Directors for the Asotin County Public Facilities District in the County of Asotin, State of Washington, met this date.

Members present:

Connie Morrow, *President*
Doug Higgins, *Member*
Brady Arnone, *Member*
Cassandra Groseclose, *Member*

1) Call to order

Connie Morrow called the meeting to order at 4:15 p.m.

2) Comments from the Public

No public comment was made.

3) Approval of minutes and vouchers

The meeting minutes for February 22th and March 8th were reviewed by the board. Cassandra Groseclose motioned to approve the minutes. Brady Arnone seconded the motion. Motion passed.

The vouchers were reviewed by the board. Doug Higgins motioned to approve the vouchers. Groseclose seconded the motion. Voucher batch APPKT05422 for \$27,915.12, is approved.

4) Aquatic Center Reports: Jessica West, Scott Stoll

Jessica West told the Board that Friday's Family Night theme had been "Fiesta" themed; April's "Underwater Egg Hunt" Family Night will be on the April 15th. However, this event is limited to 30 children per the four age groups. Other mini events will be occurring in the lobby during the egg hunts. Cost is \$2.99/child and tickets are on sale now.

West gave an update concerning the area school districts' swim lessons. Clarkston's 160 3rd and 4th graders have completed their lessons. The now-2nd graders are slated for lessons in the Autumn as 3rd graders, while next year's 2nd graders are planned for Spring 2023. This will get the program back on schedule. Currently, 56 Asotin students are in the middle of their two-week instruction. Lewiston students arrive in May; they are providing their own instructors while our lifeguards will provide the safety positions.

The annual Spring Break Half-Price Week is next week (28 March – 1 April) during the afternoons. West is holding two lifeguard certifying courses during Spring Break as well; the next anticipated course will be in June. Finally, April 2nd is April Pool's Day from 12:30 until 2:30. The intent of April Pool's Day is to increase water safety awareness. Patrons will be able to play with kayaks and stand-up paddle boards, take mini swim lessons, learn about the importance of life jackets, and the Asotin County Fire Department will be here to demonstrate boat safety.

Scott Stoll went over the February Usage and Financial reports as well as Comments and Suggestions. While numbers (retail, rentals, usage, memberships, etc.,) are definitely headed in the right direction, total membership remains slightly below pre-COVID/2019 levels.

Sealed bids for the rooftop replacement will be opened on Thursday, March 24th, at noon. The expectation is that the new HVAC unit will be installed by late May/early June. McKinstry was at the Aquatic Center looking at pool systems, reviewing information. Their report will be compiled soon and will also serve as the basis for the new 5-Year Plan.

Stoll and West will attend the Washington Recreational and Park Association from April 13th through April 15th in Bellevue, WA.

ClearRisk will conduct semi-annual training for all Board members on April 12th following the regular voucher meeting.

5) Comments from the Directors

Morrow stated that despite increased costs, the Center will install three outdoor security cameras and one in the fitness center. Additional cameras will be included in the 2023 Annual Budget.

6) Old Business

Stoll and Higgins met with an attorney from a local firm. Stoll stated that the attorney has experience working with boards. The attorney's relationship is with Board, therefore, the Board President would be responsible for signing the contract rather than the facility Director. Groseclose made a motion to approve and sign the contract to hire Ruvim V. Kuznetsov from Creason, Moore, Dokken and Geidle as the Asotin County Public Facility District's legal representative. Arnone seconded. Motion passed.

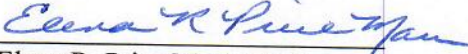
7) New Business


The job advertisement for the Business Services Manager position closes on March 25th at noon. Applications will be reviewed shortly afterwards followed by interviews with qualified applicants.

8) Adjournment

Brady motioned to adjourn the meeting. Higgins seconded the motion. Meeting adjourned at 5:15 p.m.

The next regular meeting will be held April 12, 2022, at 4:15 p.m. for voucher approval.


Elena R. Price Mars, Clerk


Doug Higgins
for Connie Morrow, President