

**Asotin County Public Facilities District  
Board of Directors  
March 8, 2022  
Regular Meeting**

The Board of Directors for the Asotin County Public Facilities District in the County of Asotin, State of Washington, met this date.

**Members present:**

Connie Morrow, *President*  
Doug Higgins, *Member*  
Cassandra Groseclose, *Member*

**1) Call to order**

Connie Morrow called the meeting to order at 4:15pm.

The vouchers were reviewed by the Board. Doug Higgins motioned to approve the vouchers. Cassandra Groseclose seconded the motion. Vouchers batch APPKT05397, totaling \$33,034.69, is approved.

**2) Old Business**

Scott Stoll verified that for 2022, the Family Night schedule will change to a Tuesday/Friday night combo rather than the previous Tuesday/Thursday.

The Board discussed future projects as well as re-addressing hiring a grant writer to assist in procuring funding. Stoll will bring a fee schedule of a highly recommended grant writer, but also noted that most grants require very specific documentation in order to be awarded. Stoll also believes that the on-going McKinstry evaluation of the facility will be helpful in setting priorities for grants.

Stoll announced that the Business Services Manager position has been formally opened for applications.

Stoll and Higgins have an interview with a potential attorney for the District and will provide an update at the next meeting.

**3) New Business**

Stoll informed the Board that a tort claim regarding ADA issues at the facility has been re-filed. Stoll has already contacted the legal representative for this case for guidance and will continue to keep the Board updated.

The Board discussed establishing the Clerk of the Board position as stand-alone job description rather than included as part of a specific position. Groseclose motioned for the Clerk of the Board to be a separate job with a job description and a monthly stipend. Higgins seconded the motion. Motion passed.


**4) Executive Meeting**

Morrow motioned to have an Executive Session for 10 minutes to discuss personnel issues per RCW 42.30.111. Groseclose seconded. Motion passed Executive Session began at 4:43pm. Executive Session concluded at 4:50pm.

**5) Adjournment**

Groseclose motioned to adjourn the meeting. Higgins seconded the motion. Meeting adjourned at 4:55p.m.

The next regular meeting will be held March 22, 2022 at 4:15 p.m.

  
Connie Morrow, President

  
Elena R. Price Mars, Clerk