

**Asotin County Public Facilities District
Board of Directors
January 25, 2022
Regular Meeting**

The Board of Directors for the Asotin County Public Facilities District in the County of Asotin, State of Washington, met this date.

Members present:

Connie Morrow, *President*
Brady Arnone, *Member*
Cassandra Groseclose, *Member*
Doug Higgins, *Member*
Dean Vahlkamp, *Member*

1) Call to order

Connie Morrow called the meeting to order at 4:15 p.m.

2) Comments from the Public

No public comment was made.

3) Approval of minutes and vouchers

The meeting minutes for November 30th, December 14th, and January 11th were reviewed by the board. Doug Higgins motioned to approve the minutes. Dean Vahlkamp seconded the motion. Motion passed.

The vouchers were reviewed by the board. Cassandra Groseclose motioned to approve the vouchers. Higgins seconded the motion. Voucher batch APPKT05264 for \$22,777.88, is approved.

4) Aquatic Center Reports: Jessica West, Scott Stoll

Jessica West announced that Monday, 31 January, "Sit & Fit Land Aerobics" begins. Classes will be held on Mon-Wed-Fri from 9:00 a.m. until 10:00. January's Theme Night, Beach Blast, is on the 28th from 6:30 p.m. until 8:30 p.m. Seven students graduated from the Water Safety Instructor course. West also stated that she and the Clarkston and Asotin school districts have established a plan to resume 2nd grade swim lessons as well as catch up with now-3rd and -4th graders who missed their own swim lesson year due to COVID restrictions. Lewiston schools may use the facility for swim lessons as well. Finally, the Aqua Bucks employee-incentive program has proven successful so far.

Scott Stoll went over Comments and Suggestions, Usage Numbers, and the final financial report for 2021. Stoll then stated that McKinstry will begin their facility assessment next week. Next, Stoll indicated that the WA Clean Buildings Program strictures do not currently apply to the facility. The Clean Buildings Program applies to commercial buildings with 50K+ sq feet; the Aquatic Center sits at approximately 40K sq feet, although Stoll expects that those standards will change within the next 5-6 years.

Two outdoor pumps are being repaired off property and a pool boiler is in the process of being replaced. Maintenance is confident that they can make repairs to the Adventure Pool while the facility waits for a final insurance determination. Bids to replace the rooftop HVAC have been sent out.

Quality Behavioral Health is our newest sponsor; two others have expressed strong interest.

Stoll is in contact with the law firm who assisted with the RFP preparation for additional guidance. The Board requested Stoll to ask the insurance company for their review/opinion of the RFP.

Stoll updated the Board that the employee handbook is still with the insurance company for review. The Board discussed potential training dates for themselves and tentatively selected 12 April. Stoll will work with insurance company to schedule.

5) Comments from the Directors

Morrow discussed the resignation letter from Amanda Armel, Business Services Manager. Armel's Letter of Resignation was accepted by the Board.

Groseclose said that an expert grant writer emailed her with a few grant leads that the facility may qualify for. The grant writer also forwarded webinar information that details the application process. Stoll plans to schedule several staff members to attend.

The Board explored potential changes to summer Family Nights. Stoll will discuss with West/staff about possibility of adjusting Thursday night to Friday night.

6) Old Business

The Board decided to postpone creating a Public Works Roster until a new Business Services Manager has been hired.

7) New Business

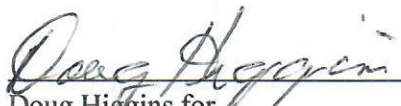
None

8) Adjournment

Groseclose motioned to adjourn the meeting. Vahlkamp seconded the motion. Meeting adjourned at 6:23 p.m.

The next regular meeting will be held February 8, 2022, at 4:15 p.m. for voucher approval.


Elena R. Price Mars, Clerk


Doug Higgins for
Connie Morrow, President/CEO