

**Asotin County Public Facilities District
Board of Directors
October 26, 2021
Regular Meeting**

The Board of Directors for the Asotin County Public Facilities District in the County of Asotin, State of Washington, met this date.

Members present:

Connie Morrow, *President*
Brady Arnone, *Member*
Cassandra Groseclose, *Member*
Doug Higgins, *Member*
Dean Vahlkamp, *Member*

1) Call to order

Connie Morrow called the meeting to order at 4:15 p.m.

2) Comments from the Public

No public comment was made.

3) Approval of minutes and vouchers

The meeting minutes for August 25th, September 28th, October 12th, and October 19th were reviewed by the board. Brady Arnone motioned to approve the minutes. Cassandra Groseclose seconded the motion. Motion passed.

The vouchers were reviewed by the board. Doug Higgins motioned to approve the vouchers. Arnone seconded the motion. Voucher batch APPKT04996 for \$11,602.92, is approved.

4) Aquatic Center Reports: Jessica West, Scott Stoll, Elena Price Mars

Jessica West went over upcoming events for remainder of October in addition to November events.

Monster Mile – (9 participants) final day to participate is Saturday, 30 October

Boo Bash Halloween Carnival – returns on Friday, 29 October

Lifeguard Hiring Event – starts Tuesday, 2 November; 8 signed up as of today

School's Out Swim – Thursday, 11 November

Black Friday Drop & Shop – Friday, 26 November for over 5s from 9:00 a.m. – 2:00 p.m.

West has been in contact with Asotin Elementary School and Clarkston School District regarding 3rd and 4th graders who missed swim lessons in 2nd grade due to COVID-19 restrictions.

Scott Stoll reviewed the Comments and Suggestions, Usage Numbers for September, and the Financial Report.

Stoll informed the Board that no attorneys or firms had responded to the Legal RFP advertisement. Following discussion, the Board decided to amend the advertised requirements. Groseclose motioned to re-approach local attorneys with revised requirements. Dean Vahlkamp seconded. Motion passed.

Stoll stated that the aerobics survey had a large number of respondents. A presentation to discuss results will be provided at the next meeting on 9 November 2021.

Finally, Stoll briefed the Board on the WA Clean Buildings program. The facility will be required to be compliant by 2028.

Elena Price Mars stated she is working with the State Auditor's Office so the Board can decide whether to retain the 2-year audit cycle or change over to a 3-year cycle.

5) Comments from the Directors

Groseclose asked when additional classes will be added to the schedule; Stoll stated he is looking at January.

The Board requested Stoll keep trying to contact recommended grant writer after he stated that she had not returned his telephone calls.

6) Old Business

Selection of new Vice President is tabled until Morrow reviews the District by-laws.

7) New Business

Morrow motioned to have an Executive Session for 15 minutes to discuss personnel issues per RCW 42.30.111. Arnone seconded the motion. Executive Session began at 5:10 pm. Executive Session was extended an additional 10 minutes.

The regular meeting resumed at 5:30 p.m.

8) Adjournment

Groseclose to adjourn the meeting. Arnone seconded the motion. Meeting adjourned at 5:33 p.m.

The Board will enter into a work session following the regular meeting to discuss the 2022 budget.

The next regular meeting will be held November 9, 2021, at 4:15 p.m.



Elena R. Price Mars
for Amanda Armel, Clerk



Connie Morrow, President/CEO