

**Asotin County Public Facilities District
Board of Directors
April 21, 2015
Regular Meeting**

The Board of Directors for the Asotin County Public Facilities District in the County of Asotin, State of Washington, met this date.

Members present:

Connie Morrow, *President*

Mary Shannon, *Member*

Ed Ausman, *Member*

1) Call to order

The meeting is called to order at 5:00pm.

The minutes from the March 17th and April 7th meeting have been reviewed by the Board. Mary Shannon moved to approve minutes from the past meetings. Ed Ausman seconded the motion. Motion passed.

The vouchers have already been reviewed by the Voucher Committee. Ausman motioned to approve vouchers. Shannon seconded the motion. Motion passed. Vouchers - batch AA10 (ANA50197 – ANA50212) totaling \$8748.52 is approved.

2) Aquatic Center reports

Scott Stoll said the concession stand is getting prepped for summer. Arrie Vogel has been hired to run the concession stand, handle the scheduling and prep. She has worked for the facility before and has begun getting the kitchen ready to open. The Make a Splash Foundation granted the facility a \$5000 scholarship which is in the process of being approved and planning has begun on how those funds will be spent. The outside of the facility is getting prepped for summer also. The software program for the facility is still in the process of being chosen and price negotiations are being done. He presented his Usage Report to the Board. Stoll spoke with Darla McKay regarding the L & I and our rate will be reduced by 50% due to a change in how our facility is reported.

Maryssa Spencer is not present. Stoll read Spencer's report aloud to the Board. The Snake River Triathlon went well. Heller Bar also went well and this month is the 100 Mile Dash. April Pool's Day had a good turnout – over 100 people attended. Local entities including the Fire District, were present. The outdoor Volunteer Day cleanup is May 9th. Sunday May 10 – Sunday May 17th is Maintenance Week and the facility will be closed. The closure has been advertised.

3) Administrative report

Amanda Armel went over the financial report she prepared for the Board.

Armel stated that a supervisor cleaned out the safe, removed old items and driver's licenses. Three paychecks were found and the Auditor is not able to cancel those without Board approval. Two are from 2011, the third from 2014. Shannon motioned for the checks to be canceled and destroyed. Ausman seconded the motion. Motion passed.

4) Committee reports

Nothing at this time.

5) Comments from the Directors

Shannon discussed the suggests from the box which included making change for the vending machines, high chlorine levels in the pools, and non-working keys for the women's lockers. These issues are being addressed.

Morrow stated that the water in the large pool is too cold. She came in and the water was great for the last few weeks but it is cold again. Stoll stated that Mike's Heating and Air was out today to look at the new heater. An issue was found and has been addressed.

6) Comments from the Public

Jane Risley suggested we buy a change machine. Stoll said we do have one.

Junice Kuckmak stated that staff should be cleaning instead of sitting in the lifeguard room, especially when having only been at work for a short period of time. Stoll said he agreed and would address it.

7) Old Business


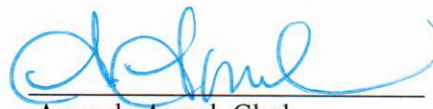
Stoll will present the Board with the letter to Enduris once he hears back from Don McQuary. He will email that to the Board when it's ready.

8) New Business:

Morrow introduced Jane Risley to the Board. Morrow stated that she and Risley discussed that changes to the Governance policy need to be made to reflect the correct meetings times and the additional meeting, among other changes. The Board discussed other areas which should be edited.

Risley stated that a motion is necessary to change the governance and then a resolution should be written and signed. A work session would be best to discuss the changes that need to be made to the policy. She has several problems with how it is written and would be willing to come to a work session to discuss this with the Board. She is going to send her suggestions to Morrow and then Morrow will forward the information to the rest of the Board. At that point, the Board will schedule a work session to further discuss the changes that need to be made.

9) Ausman motioned to adjourn the meeting. Shannon seconded the motion. Meeting adjourned at 5:58pm.


Connie Morrow, President/CEO
Amanda Armel, Clerk